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Constantinus International Award Nomination Form

The annual Constantinus International Award assess both delivery (consulting firms) and beneficiary (clients), each for their role in carrying out a project and implementing its findings.

Submission deadline for this form to CMC-Canada is **Friday, June 18, 2021** via [consulting@cmc-canada.ca](mailto:consulting@cmc-canada.ca).

Following selection of the top three submissions by the panel of CMC-Canada judges on **Wednesday, June 30, 2021**, nominees will be provided login access to the CMC-Global Awards website to formally submit their projects for the Constantinus International Award.

Selected nominees will then have until **July 20, 2021** to submit their application to CMC-Global.

By submitting this form, you commit to have your project (if selected by the CMC-Canada judges) profiled on the CMC-Canada website, pending review / approval of your content by client / consultant(s).

**Please note that only CMC-Canada members in good standing are eligible to apply for the Constantinus International Award.**

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| --- | --- | --- | --- | --- |
|  | Question | Description | # of characters | Response |
| 1 | Name of project | Please provide a name/title for the submitted project here. This name/title clearly identifies your project and is assigned to your entry automatically. This title will also be used for your project in publications. | 150 |  |
| 2 | Start of project | When did you commence your project (month / year)? | 500 |  |
| 3 | End of Project | Only projects completed between January 1st, 2019 and July 1st, 2021 are eligible. | 400 |  |
| 4 | Person responsible for the project / project manager | Who was responsible for the project within your organization? Kindly provide name(s) | 400 |  |
| 5 | Description of your company | Please describe your company | 400 |  |
| 6 | Customer details | Please provide details of your customer. If you designed your project for multiple customers, please select just one. Please ensure that the customer has expressly agreed to your entry being submitted. | 400 |  |
| 7 | Description of your customer’s company | Please describe the company of your customer. | 400 |  |
| 8 | Project description (short) | Please provide an overview of the submitted project as if describing it for a press release (max 1000 characters including spaces). | 1000 |  |
| 9 | Project description | Describe your project as clearly and concisely as possible based on criteria such as starting point, objectives, nature of the problem/ challenge, strategy, implementation, impact, results. | 4000 |  |
| 10 | ISO 20700 | Project execution conform to ISO 20700 (yes or no) | 400 |  |
| 11 | Project Management | Was there an agreed project governance system and a management structure (including client representatives)? (yes / no) | 400 |  |
| 12 | Communication policy | What kind of communication policy during the assignment (covering the client, stakeholder and the recipient) has been agreed? | 400 |  |
| 13 | Risk and quality management policy | Risk and quality management policy has been agreed. | 400 |  |
| 14 | Social responsibility policy | Did you agree on a social responsibility policy? If yes, please describe it. If no, why not? | 400 |  |
| 15 | Health and safety policy | Did you agree on a health and safety policy? If yes, please describe it. If no, why not? | 400 |  |
| 16 | Regulatory Framework | Did you consider relevant laws and regulations for the assignment? If yes, please describe which ones and how you took them into account. If no, why not? | 400 |  |
| 17 | Guarantees | Did you agree on guarantees? If yes, please describe them. If no, why not? | 400 |  |
| 18 | Code of ethical and professional conduct | Did you follow a code of ethical and professional conduct provided from Institutes of Management Consulting / Certified Manager Programs / Clients / Others? If yes, which one and how did you manage it? If no, why not? | 400 |  |
| 19 | Data protection and confidentiality | Did you consider data protection and confidentiality? If yes, how did you manage it? If no, why not? | 400 |  |
| 20 | Protection of intellectual property | Did you consider the protection of information and intellectual property rights? If yes, how did you manage it? If no, why not? | 400 |  |
| 21 | Duration / costs | Length of project in person days and/or consulting costs in US dollars. Also describe resources used and capabilities and their costs. | 400 |  |
| 22 | Value provided to the customer | **Increasing revenue / profit and productivity and efficiency**  Was your project supporting the client in realizing higher profit by constant revenue (including an indication of sums and time frame)? What other specific outcomes did you achieve for your customer and how? Also describe organizational improvements, process improvements, training of employees.  **Strengthening market position**  Did this project secure existing markets for your customer or allow to tap into new markets, distribution channels or target groups? If so, which? | 800 |  |
| 23 | Complementary questions | Could you go back on time, what would you do differently? What did you learn through this project? What were the real crucial points in the realization of the project? Were there parts of the project that you could replicate in the future? | 400 |  |

Name of Management Consultant

Organization

Phone number Email address