



ALBERTA

ANNUAL GENERAL MEETING MINUTES

Saturday May 28, 2022, 10:30 – 11:30 AM MT, Virtual via Zoom

1. ASSURANCE OF QUORUM BY SECRETARY – CALL TO ORDER – AGENDA

- a. President, Jeff Peterson, called the meeting to order at 10:30 AM and welcomed everyone present.
- b. Assurance of quorum of online participants was confirmed by Doug Macnamara, who was appointed to act as the Institute Secretary in David Muddle's absence.
- c. Agenda for 2022 Annual General Meeting was reviewed.
- d. **Motion:** Approval of Agenda by Cathy Forner, seconded by Prashant Gupta. CARRIED.
- e. Minutes of 2021 AGM were reviewed.
- f. **Motion:** Approval of Minutes of Meeting May 29, 2021, by Keleigh Cormier, seconded by Cathy Forner. CARRIED.

2. BUSINESS ARISING FROM 2021 AGM

- a. None

3. ANNUAL REPORT TO MEMBERS

- a. The 2021 Annual Report was delivered by Jeff Peterson.
- b. Registrar & Executive Director's Report was delivered by Leah Iszakovits.
- c. Questions and comments from Members
- d. **Motion:** Acceptance of Annual Report to Members by Cathy Forner, seconded by Keleigh Cormier. CARRIED.

4. TREASURER & PUBLIC ACCOUNTANT'S REPORT TO MEMBERS

- a. The Treasurer's Report for year-end December 31, 2022, was delivered by Jeff Peterson in lieu of Melissa Gee.
- b. The Public Accountant-reviewed Annual Financial Statements for year-end December 31, 2021, were presented by Jeff Peterson.
- c. **Motion:** Acceptance of 2021 Public Accountant Reviewed Financial Statements by Prashant Gupta, seconded by Cathy Forner. CARRIED.



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5. APPOINTMENT OF PUBLIC ACCOUNTANT FOR 2022 FINANCIAL REVIEW

- a. Treasurer's Proposal for 2022 Financial Review was presented by Jeff Peterson in lieu of Melissa Gee.
- b. **Motion:** Appointment of SVS Group LLP to conduct the 2022 Annual Financial Review of ICMCA's books and financial processes by Kate Thrasher, seconded by Prashant Gupta. CARRIED.

6. ELECTION OF NEW DIRECTORS TO ICMCA

- a. The proposed slate of new directors, and brief background of proposed Directors and process used was presented by Doug Macnamara on behalf of the Governance Committee.
- b. **Motion:** Approve the election of the Director's slate as presented by Nominations Committee by Doug Macnamara, seconded by Kate Thrasher. CARRIED.
- c. The following Director's slate was approved:
 - a. Members Standing for Re-Election
 - i. Doug Macnamara, CMC, CHRL (1 year)
 - ii. Jeff Peterson, MBA, CMC (2 years)
 - iii. David Muddle, MA, CMC (2 years)
 - iv. Cathy Forner, BSc, PMP, CMC (2 years)
 - v. Prashant Gupta, B.Eng, Exec. MBA (MIT), CMC (2 years)
 - b. New Members
 - i. Michael Melenberg, MSc, MBA, CMC (2 years)
 - ii. Susana Slavnik, MBA, CMC, ACC (2 years)
 - iii. Nkem Onyegbula, MBA, CMS, CMC (2 years)
 - iv. Hemant Kumar, MCA, MBA, CMC, PMP (2 years)
- d. Recognition of outgoing Board Members
 - a. Darrell Toma
 - b. Melissa Gee
 - c. Jeff Nelson
- e. Recognition of departing FCMC Committee Member David Wartman

7. ADDITIONAL RESOLUTIONS OR NEW BUSINESS FOR WHICH REQUIRED NOTICE HAS BEEN GIVEN

- a. None



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8. ADJOURNMENT OF AGM

- a. **Motion:** Adjournment by Cathy Forner, seconded by Prashant Gupta. CARRIED.