

**CMC CANADA** | ETHICAL BEHAVIOUR: BEST PRACTICES OF MANAGEMENT CONSULTANTS

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## COURSE OUTLINE

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## 1. COURSE INFORMATION

**Course Title:** Ethical Behaviour: Best Practices of Management Consultants

**Delivery Method:** Online asynchronous and online synchronous

**Course Duration:** The course is delivered in one 4.5hr session. Learners must complete an asynchronous eLearning module (1.5-3hrs) prior to the live class.

**Required Resources:** Participants must have access to the following:

- A computer capable of utilizing Zoom.
- High-speed internet capable of supporting video and audio communication.
- Common office productivity software such as a PDF reader.

## 2. COURSE DESCRIPTION

This course is required for all new Certified Management Consultants (CMCs) and introduces them to the Code of Professional Conduct to which all CMCs in Canada must adhere.

Guided by one of our certified Instructors, the class reviews various aspects of the *Code* and discusses real life challenges where ethics must be considered to maintain a CMC's professional standards. Learners will gain understanding of how to avoid, prevent, and resolve, ethical dilemmas frequently encountered by Management Consultants.

## 3. COURSE LEARNING OUTCOMES

At the end of this program, participants will be able to:

- List the factors that contribute to the current focus on business ethics;
- Define the characteristics of a profession that apply to management consulting;
- Define the difference between a code of ethics and a code of conduct;
- Explain each element of the Uniform Code of Professional Conduct;
- Use a framework to determine how to deal with a potential ethical issue in their management consulting practice

## 4. ATTENDANCE & WORKLOAD

Please note the following information regarding attendance and workload expectations outside of the learning environment:

- Group participation is key to success. It is necessary for learners to complete the asynchronous portion of the course prior to attending the live class, and to attend the live class session in its entirety, to ensure the best learning outcomes. As a result, learners must attend all elements (a 15 minute grace period will be allowed).
- In addition to the asynchronous eLearning module (1.5-3hrs), learners should expect to dedicate approximately 3.4-4 hours to the course.
- An exam is administered online to all students who have completed the eLearning and live class requirements. Students have up to 30 days to launch and complete the exam. 8 hours is available for completion; however, most students complete the exam within 2-3 hours. A passing grade is 60% and only a pass/fail is recorded in the student's record.

## 5. ASSESSMENT OF LEARNING

Successful completion of the course requires the following:

ASSIGNMENT	VALUE	DUE DATE
<b>Attendance at live class and not being absent more than 15 minutes.</b>	Pass/Fail	N/A
<b>Completion of asynchronous eLearning module and pre-reading prior to live class</b>	Pass/Fail	Must be completed prior to live online class.
<b>Exam</b>	Pass/Fail	Administered online within 30 days of completion of live online class.